



Privacy Notice for Positive Action within Devon and Cornwall Police / Dorset Police Version 1.0

Being transparent and providing accessible information to individuals about how we use personal information is a key element of the Data Protection Act and the General Data Protection Regulation (Regulation (EU) 2016/679).

Please note that details about the data controller and why we process personal information can be found in our overarching privacy notices (*please search for the words 'privacy notice' at www.devon-cornwall.police.uk or the words 'legal and privacy' at www.dorset.police.uk*).

The information being processed

Positive Action within Devon & Cornwall Police and Dorset Police is collecting:

- Personal information relating to members of the public requesting and receiving support from a positive action officer, champion or ambassador;

This data consists of name, age (not date of birth), contact telephone number, email address, what role they are interested in and their demographic information.

For the purpose of:

- Ensuring that the Positive Action Team are able to provide tailored support to the needs of the individual requesting support based on geographic location, protected characteristic and role interested in.

The legal basis for processing this information is:

Article 6(1)

- The data subject has given consent;
- Process is necessary for the performance of a contract;
- Compliance with a legal obligation to which the controller is subject; and
- Task carried out in the public interest of official authority vested in the controller;

Article 9(2)

- The data subject has given their express consent to the processing of their data.

Who do we share your personal information with?

Positive Action within Devon & Cornwall Police and Dorset Police does not routinely share personal information that has been provided with any other departments or team, internally or externally. However, an exception to this to ensure we provide you with an efficient and effective service we will sometimes need to share your information between teams within Devon & Cornwall Police and Dorset Police as well as with our partner organisations that



support the delivery of the service you may receive. In this case, the information collected above will be shared with:

Internal:

- Safeguarding teams where there is a concern for your welfare;
- Police investigators if a crime has been disclosed; and
- Any department if you request us to do so on your behalf.

External:

- Safeguarding teams where there is a concern for your welfare.

Disclosures of personal information are made on a case-by-case basis that form part of the above criteria, using the personal information appropriate to a specific purpose and circumstances, and with necessary controls in place.

We will also disclose personal information to other bodies or individuals when required to do so by, or under, any act of legislation, by any rule of law, and by court order. This may include, but is not an exhaustive list:

- Where a safeguarding concern is disclosed;
- Where there is a policing need with respect to a criminal activity has been disclosed; and
- Where there is a policing need with respect to you needing support as a victim of crime.

We may also disclose personal information on a discretionary basis for the purpose of, and in connection with, any legal proceedings or for obtaining legal advice.

We will only ever share your information if we are satisfied that our partners or suppliers have sufficient measures in place to protect your information in the same way that we do. We will never share your information for marketing purposes.

How do we keep your personal information safe?

Please refer to the overarching privacy notices (*please search for the words 'privacy notice' at www.devon-cornwall.police.uk or the words 'legal and privacy' at www.dorset.police.uk*).

What are your rights?

Please refer to the overarching privacy notices (*please search for the words 'privacy notice' at www.devon-cornwall.police.uk or the words 'legal and privacy' at www.dorset.police.uk*).

How long will we keep your personal information?

If you have requested and or receive support from the Positive Action Team, all personal data that has been provided by you, will be retained for two financial years, after that period your identifying data will be removed. This includes email address, physical address if supplied and your name. Demographics data (that can be kept without identifying you) will be retained



for a period of five years for the sole purpose of providing analytical data relating to protected characteristics, support that has been provided and geographical location (town).

If you have requested to be included on a mailing list to alert you of future vacancies and opportunities with Devon & Cornwall Police and Dorset Police, we will retain your contact name and email address for a period of two years or until we are asked to delete your data.

Details of transfers to third country and safeguards

Your personal and sensitive data will only be stored and processed on servers based within the European Economic Area (EEA).